Regional School Unit 78 School
Board Meeting Minutes
May 9, 2017
Tuesday at 6:00 p.m.
RLRS – All Purpose Room

Eric Burgess	ABS	Jennifer Farmer	XX
Joanne Chapman	XX	Nancy Hilliard	XX
Amber Haley	XX	Richard Walker	XX
Colleen Dutile Koob	XX	Tom Rideout	XX
Beth Eastlack	ABS	Paul Reynolds	XX
Kathleen Catrini	XX	Clare Webber	XX

Quorum:

1. Call to Order and Pledge of Allegiance: 6:10pm

2. Adjustments to the Agenda:

3. Approval of Minutes of April 11, 2017
   Motion: Joanne Chapman, Second: Jen Farmer
   Motion: Carries

4. Public Comments: None

5. Chair: Thank you to all teachers, "Teacher Appreciation Week". Special Congratulations to Alison Warman, "Franklin County Teacher of the Year". A public information evening to discuss the budget on May 23, 6pm.

   Superintendent: Bid documents will be opened on May 16. May 17th, construction committee will discuss the bids. Been observing elementary classrooms and I've been impressed with the instruction. Several articles published in Highlander and a newsletter done on a weekly basis. Tomorrow, I will be at the DOE discussing ESL, G/T, school construction, and PEPG. I have handed out some literature to accompany the work that we do.

   Principal: We are wrapping up our annual state assessments this week. Nancy Godfrey, DOE assessment coordinator visited today to observe and was impressed with our school, students, and protocols. Advanced Placement testing is taking place at this time (Art was last Friday, Bio was Monday, History and English are coming up). At the June meeting, Georgia and I will have a presentation on the ESEA application (Title I and Title II grants). I'm working with team leaders on schedules for next year, looking at making changes that are best for students and utilizes staff to their fullest capabilities. The MS teachers and Georgia Campbell attended a 2-day seminar at King Middle School (expeditionary school), Portland. There are reports that the state is replacing InfiniteCampus as the student information system, we are

awaiting information as to what and when. Alison Warman was awarded Franklin County Teacher of the Year; official announcement will be on Thursday at the State House. Spring sports are underway, Mother Nature is playing a huge impact on the schedule at this time. I will be forwarding an end of year schedule of events to in the near future.

Student Representative Comments

6. Committee Reports
   - 6.1 Policy Committee – Colleen Dutiel-Koob: Next meeting, June 7, 2:30pm
   - 6.2 Finance Committee – Rick Walker: Met this evening. Reviewed bids on copiers/printers, recommend Transco. Mr. Warfel presented to the committee some technology issues to address in the renovation project. Financial statements through end of April, on budget at the moment. Hoping to come in at or below the budget for the year. Siemens made a presentation on the annual savings.
   - 6.3 School Renovation/Construction – Bill Richards: Bids due May 16th. Committee will meet on May 17th to review bids. Selection of Clerk of Works to follow. A summer schedule will be forthcoming from those meetings. P. Reynolds asked if the whole committee was ready to go out to bid and was an analysis of the building budget completed to fit in the technology needs. Dr. Bill is going to research with the DOE options at this point. Credit to Gene for his leadership and foresight in this area.
   - 6.3.1 Ad Hoc School Leadership Committee – Nancy Hilliard: Met in April with Don Siviski. Committee will be using information gathered to develop a leadership structure and a strategic plan. There will be a board retreat this summer to complete this work.
   - 6.3.2 PBE Leadership Team – Georgia Campbell: LT planning for end of year workshop days. Working on the Habits of Work. MCCL, 4 teachers attended a workshop today at Thomas College on Grouping and Regrouping. The King MS seminar was one of best PD experiences provided. It was student driven and provided a great deal of interaction with the staff and students at King.

7. Appointments, Resignations and Nominations

   The following professional/administrative staff has been approved for continuing employment for the period July 1, 2017 to June 30, 2018

   Gene Warfel – Technology Director
   Sheila Raymond – Business Manager
   Wendy Steward – Administrative Assistant
   Monica Gordon – Transportation Director

8. Action Item:

   - 8.1 Consideration of Warrants and Notices of Election
     Motion: A vote to be adopted by the school board approving the Warrants and Notices of Election for the budget validation

referendum, and approving the Notice of Amounts Adopted at the Budget Meeting.

Motion: Colleen Dutile-Koob, Second: Jen Farmer

Discussion: None

Motion: Carries

Chair Hilliard suspended the meeting at 6:34pm. Reconvened at 6:50pm to allow for signing of warrants.

8.2 Discussion of a summer school board retreat.
Discussion: Nancy Hilliard suggested a July 21, 2017 board retreat for the purpose of developing a 2017-18 leadership plan.

8.3 Consideration of a photocopiers and printers contract
Motion: To approve a photocopiers and printers contract with Transco as recommended by the Finance Committee.
Rick Walker shared that 4 companies bid and Transco came in as the lowest bid.
Motion: Colleen Dutile-Koob, Second: Joanne Chapman
Motion: Carries

9. Consideration of the following policies to adopt or revise – Colleen Dutile.-Koob

9.1 Motion: To adopt for a second reading policy EEAEAA-Drug and Alcohol Testing of School Bus Drivers
Motion: Colleen Dutile-Koob, Second: Joanne Chapman
Motion: Carries

9.2 Motion: To adopt for a second reading policy EEAEAA-R – Drug and Alcohol Testing of School Bus Drivers Administrative Procedures
Motion: Colleen Dutile-Koob, Second: Joanne Chapman
Motion: Carries

10. Consideration of the following board policies to rescind – Collen Dutile-Koob

10.1 Motion to rescind policy GA – Personal Goals, Priorities and Objectives
10.2 Motion to rescind policy GBB – Staff Involvement in Decision-Making
10.3 Motion to rescind policy GBEA – Purchasing and Contracting Procurement: Staff Code of Conduct
10.4 Motion to rescind policy GBEB – Staff Conduct with Students
10.5 Motion to rescind policy GBFA – Legislative Leave
10.6 Motion to rescind policy GBJC – Retention of Application Materials
10.7 Motion to rescind policy GBK – Tobacco Product Use Policy

Motion: Joanne Chapman, Second: Amber Haley.
Motion: Carries

11. Executive Session: To enter into executive session for the purpose of employment pursuant to 1 M.R.S.A. 405 (6) (A)
Motion: Colleen Dutile-Koob, Second: Joanne Chapman.
Motion: Carries: In: 7:03pm. Out: 7:42pm

12. Consideration of an Appointment

Motion to approve the renewal of the Principal/Athletic Director's contract for the year beginning July 1, 2017 to June 30, 2018
Motion: Jen Farmer, Second: Rick Walker
Motion: Carries

13. Adjournment: 7:45pm

Next meeting: Wednesday, June 14, 2017 at 6 pm

MISSION

To inspire all learners to strive for success in a world yet to be fully imagined.

VISION

RSU 78 envisions a broad range of choices for learning that inspires student and staff involvement in all aspects of academic life in a safe, fair, authentic, and personalized learning environment.

2015-16 GOALS

1. The board will adopt policies that:
   A. Define how it will function
   B. Define the linkages between the board and superintendent
   C. Limit the scope of authority of the superintendent
   D. Determine the RSU 78 "ENDS." What are we here for?

2. The RSU 78 School Board will adopt a "dashboard" which will be used to inform the board and drive its decisions in key areas.

3. The RSU 78 School Board will define the administrative structure of the district.

4. The RSU 78 School Board as a whole will participate in additional professional development in areas it deems most important to effective governance.