

DATE ___/___/___

**REGIONAL SCHOOL UNIT 78
RANGELEY LAKES REGIONAL SCHOOL
43 MENDOLIA ROAD
RANGELEY, MAINE 04970
207-864-3312**

APPLICATION FOR SUBSTITUTE TEACHER

NAME _____
(First) (Full Middle Name) (Last)

ADDRESS _____ TELEPHONE NO. _____

GRADES OR SUBJECTS YOU ARE INTERESTED IN SUBSTITUTING FOR: _____

ARE YOU INTERESTED IN SUBSTITUTING AS A COOK/COOK'S HELPER IN THE SCHOOL'S KITCHEN _____

EDUCATION:

SCHOOL	LOCATION	NO. OF YEARS ATTENDED	DEGREE/DIPLOMA
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you currently hold a Maine Teacher's Certificate? _____ (Please attach a copy)

WORK EXPERIENCE

NAME OF EMPLOYER\ADDRESS	DATES EMPLOYED	JOB TITLE	REASON FOR LEAVING
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PERSONAL REFERENCES:

NAME	ADDRESS	OCCUPATION	TELEPHONE NUMBER
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AVAILABILITY:

Can you be contacted to substitute:

_____ 6:00-7:00 a.m. for substituting that morning

_____ During the day for substituting the next day

_____ During the evening for substituting the next day

If you answered no to any of the above questions, how much notice do you prefer: _____

BACKGROUND:

Have you ever been discharged or asked to resign from a prior position? _____ If so, explain the circumstances on a separate sheet and attach it to this application.

Have you ever been charged with, plead guilty or "no contest" (nolo contendere) to, or been convicted of any crime? _____ If so, explain the circumstances on a separate sheet and attach it to this application. Conviction of a crime is not an automatic bar to employment by the school unit.

Any falsification of information or misleading information on this application shall be sufficient grounds to refuse to employ or, having been employed, shall be immediate cause for dismissal/discharge.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest, conviction record check, and reference checks. I further authorize those persons, agencies or entities that Regional School Unit 78 contacts in connection with my employment application to fully provide Regional School Unit 78 any information on the matters set forth above. I expressly waive in connection with any defamation, emotional distress, invasion of privacy, or interference with contractual relationships that I might otherwise have against Regional School Unit 78, its agents and officials or against any providers of such information.

Applicant's signature: _____ Date: _____

NOTE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF THE REGIONAL SCHOOL UNIT 78. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAD BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

NOTE: EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY MAINE STATE STATUTE.