RANGELEY LAKES REGIONAL SCHOOL
GRADES 6-12
REPORT OF CHEATING INCIDENT

STUDENT: ___________________________________________________ 
GRADE: ________

DATE OF INCIDENT: _____________________. SUBJECT: ________________________________

TEACHER: __________________________ 
PERIOD: ________ DATE OF REPORT: ________

ACADEMIC CHEATING AND PLAGIARISM
Academic honesty is required at all times. Dishonesty in any form, including cheating, copying, giving answers, plagiarism (Taking credit for the work of others), copyright violations, false authorship, and theft or pre-examination of tests, is forbidden.

VIOLATIONS INDICATED BELOW:
___ Stealing test(s)/quiz from a teacher
___ Obtaining information relating to test/quiz from others
___ Using “crib” or “cheat” notes or writing notes on clothing, desk, body, etc.
___ Looking on another student’s test/quiz
___ Whispering answers to another student
___ Asking another student for answers
___ Hanging around teacher’s desk hoping to view answers on tests/quiz already turned in
___ Copying another student’s homework
___ Letting another student copy your homework
___ Passing in homework late so as to get answers when give in class
___ Copying material from a reference and claiming it as an original
___ Submitting a paper written by someone else
___ Forcing someone to do your work
___ Use of an electronic device to provide answers to another student during a test/quiz
___ Any other means of gaining credit in a fraudulent manner.

PENALTIES FOR VIOLATIONS
1. First offense: Letter/call to parents by teacher. A two (2) hour detention, grade of zero (0) on work involved. Misconduct report filed with Principal. Notification of incident communicated to all staff.
2. Second offense: Letter/call to parents by Principal. A three (3) day suspension, a grade of zero (0) on work involved. Misconduct report filed with Principal. Notification of incident communicated to all staff.
3. Third offense: Letter/call to parents by Principal. A five (5) day suspension, a grade of zero (0) on work involved. Misconduct report filed with Principal. Notification of incident communicated to all staff.

_______________________________________________ 
Student signature

_______________________________________________ 
Teacher signature

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Parent/guardian signature

_______________________________________________ 
Principal signature

This report is to be returned to issuing teacher

REVIEWED: 9.18.2023