RANGELEY LAKES REGIONAL SCHOOL
GRADES 6-12
REPORT OF CHEATING INCIDENT

STUDENT: _____GRADE: _____

DATE OF INCIDENT: _____. SUBJECT: _____

TEACHER: _____ PERIOD: _____ DATE OF REPORT: _____

ACADEMIC CHEATING AND PLAGIARISM

Academic honesty is required at all times. Dishonesty in any form, including cheating, copying, giving answers, plagiarism (Taking credit for the work of others), copyright violations, false authorship, and theft or pre-examination of tests, is forbidden.

VIOLATIONS INDICATED BELOW:

_____ Stealing test(s)/quiz from a teacher
_____ Obtaining information relating to test/quiz from others
_____ Using "crib" or "cheat" notes or writing noes on clothing, desk, body, etc.
_____ Looking on another student's test/quiz
_____ Whispering answers to another student
_____ Asking another student for answers
_____ Hanging around teacher's desk hoping to view answers on tests/quiz already turned in
_____ Copying another student's homework
_____ Letting another student copy your homework
_____ Passing in homework late so as to get answers when give in class
_____ Copying material from a reference and claiming it as an original
_____ Submitting a paper written by someone else
_____ Forcing someone to do your work
_____ Use of an electronic device to provide answers to another student during a test/quiz
_____ Any other means of gaining credit in a fraudulent manner.

PENALTIES FOR VIOLATIONS

1. <u>First offense</u>: Letter/call to parents by teacher. A two (2) hour detention, grade of zero (0) on work involved. Misconduct report filed with Principal. Notification of incident communicated to all staff.
2. <u>Second offense</u>: Letter/call to parents by Principal. A three (3) day suspension, a grade of zero (0) on work involved. Misconduct report filed with Principal. Notification of incident communicated to all staff.
3. <u>Third offense</u>: Letter/call to parents by Principal. A five (5) day suspension, a grade of zero (0) on work involved. Misconduct report filed with Principal. Notification of incident communicated to all staff.

_____   _____
Student signature   **Teacher signature**

_____   _____
Parent/guardian signature   **Principal signature**

This report is to be returned to issuing teacher