

**RANGELEY LAKES REGIONAL SCHOOL
CO-CURRICULAR
JOB DESCRIPTION**

TITLE: Math Team Coach

REPORTS TO: Athletic Director

RESPONSIBILITIES: The math team coach is responsible for recruiting and training students to be part of an enjoyable and competitively successful math team. Specifically, the coach will head regular team practices, engaging students with problems to prepare them for mathematics competitions, and supervise competitions during the math season, while also coordinating all related logistics.

Essential Functions:

- Plans activities and events for students after school that meet the needs and interests of the students involved.
 - Stays abreast of related news throughout the year.
 - Learns the new rules for competitions
 - Organizes and orders supplies
- Recruits new club members throughout the school year.
- Supervises students during regularly scheduled meetings, events and competitions and until all students have left the facilities.
- Maintains a variety of documents including the club's activity account budget and attendance records for both practices and competitions and meet materials and documents
- Works with school personnel to request room space for meetings and competitions.
- Fundraises when necessary, as appropriate
- Collaborates with the Athletic Director to maintain a consistent vision
- Plans activities to meet the needs, skills, and interests of the students involved.
- Uses appropriate channels to resolve concerns and problems.

GOAL OF THE CLUB:

The goal of the Math Team is to successfully compete in mathematics, create an enthusiasm among students around mathematics, and promote the unique, creative problem-solving aspects of the discipline.

CALENDAR: September through March

Approved: 3.4.2024