

**RANGELEY LAKES REGIONAL SCHOOL  
STIPEND POSITION**

**TITLE:** School Entrance Sign Coordinator

**REPORTS TO:**

**RESPONSIBILITIES:**

- Keep track of MS and HS game schedule and update sign as needed throughout the school year
- Keep track of other school related activities and put these on sign
- Remove the letters and reorganize them in the cupboard near staff mailboxes

Approved: 4.1.2024