RANGELEY LAKES REGIONAL SCHOOL
STIPEND JOB DESCRIPTION

TITLE: Student Council Advisor

REPORTS TO: Superintendent/Principal

SUMMARY:
Provides students the opportunity to practice leadership skills and to serve the school community via school-wide events and activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
• Runs Student Council Elections for President and Vice President which includes assisting candidates with their speeches and campaigns
• Runs spirit weeks, homecoming dance, and school assemblies
• Assists members to plan and organize meetings.
• Helps members to organize and implement school-wide activities that promote the well-being of the school.
• Ensures that all activities are well chaperoned.
• Ensures that all funds gained by activities are accounted for in accordance with school rules and regulations.
• Has regular meetings in which the student council can approve student activities and successfully run their campaigns
• Works with class advisors to ensure coordination of activities.
• Performs other tasks as assigned.

Approved: 4.1.2024